



LCC INTERNATIONAL  
UNIVERSITY

## 2023-2024 Academic Catalog Graduate Programs

The provisions and requirements stated in this catalog are not to be considered as an irrevocable contract between the student and LCC International University. LCC reserves the right to change any of the provisions or requirements at any time within the student's term of residence. No such change, however, will be applied retroactively, so as to extend the time normally required for completion of the student's program.

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# 01 GENERAL INFORMATION

Mission Statement  
An Overview of the University  
Our History  
Graduate Programs  
Accreditation and Memberships  
Campus Facilities



## MISSION STATEMENT

LCC International University provides Christian liberal arts education within a diverse learning community that transforms people for servant leadership.

## CORE VALUES

1. We believe that a liberal arts education integrates learning with all aspects of life.
2. We affirm a Christian worldview that invites all people to grow in truth and restoration through the power of the Gospel of Jesus Christ.
3. We value community as a safe place where people are respected, affirmed, and empowered, so that their dignity is upheld.
4. We pursue relationships that are mutual, authentic, and based on trust.
5. We celebrate diversity of cultures and traditions, personalities and opinions.

## VISION STATEMENT

To be the leading Christian liberal arts university in Europe, renowned for its flourishing academic community, spiritual vitality, and global impact.

## AN OVERVIEW OF THE UNIVERSITY

LCC International University is an exciting place to be! LCC was the first liberal arts university with Christian roots and orientation in all of Eastern Europe, and is growing rapidly. LCC offers the kind of liberal arts education that is characteristic of many North American universities and Christian higher education institutions.

As a Christian liberal arts institution, LCC offers certain qualities through its academic program. Those qualities may be summarized in the following three developmental goals of LCC, the goals of a liberal arts education:

- The development of a thoughtful citizen
- The development of character
- The development of a Christian worldview

The following sections describe these goals.

### LIBERAL ARTS EDUCATION: THE DEVELOPMENT OF A THOUGHTFUL CITIZEN

The citizens of classical Greece studied the *artes liberales* (works befitting a free person) to obtain an education for free citizens who wanted to contribute to the life and development of their country.

Late in the second century of the Christian era, the church built upon this Greek tradition by developing the first Christian liberal arts college in Alexandria, Egypt, known as the Alexandrian Catechetical School. Students came from throughout the Mediterranean region to study, for every subject was considered worthy of examination within a Christ-centered academic environment.

Hugh of Saint Victor, an Augustinian monk in 12th century Paris, carried forward the academic commitments of the classical Greeks and the early church leaders by reviving the *artes liberales* to provide a dual focus on secular study and religious contemplation. Hugh's work became the basis for some of the great world universities such as the University of Paris.

Four hundred years later, the Jesuits of the Roman Catholic Church spread the classical education of *artes liberales* around the world in the many universities they founded, including

Vilnius University in Lithuania's capital. Other Christian communities followed the Jesuit example, establishing Christian liberal arts universities around the world.

The liberal arts consist of the arts, humanities, social sciences and often the natural sciences. A liberal arts education is not simply the transfer of information but thinking about and discussing related ideas. This type of learning functions best in an atmosphere of mutual respect and interaction between teacher and student. LCC builds upon a long tradition of rigorous academic study, caring human relationships, and Christian worldview.

#### **PHILOSOPHY OF EDUCATION: THE DEVELOPMENT OF CHARACTER**

The Board, Faculty and Staff at LCC believe each student is a person of worth and dignity. Because of this, faculty members seek relationships with students. Students who attend LCC have opportunity to develop close ties with professors in the classroom and in informal settings. Faculty members strive to model lives of integrity which students may choose to emulate.

Strength of character involves the willingness to think, solve problems, and lead others by the way one lives. A person of character chooses to act ethically. For the individual, character results in the development of self-expression, personal freedom and responsibility, and a commitment to the well-being of others. A society filled with persons of strong character expects freedom and responsibility for all persons.

#### **A CHRISTIAN UNIVERSITY: THE DEVELOPMENT OF A CHRISTIAN WORLDVIEW**

A worldview centered on the Judeo-Christian tradition is at the heart of LCC's programs of study. Faculty comes from a wide variety of church backgrounds. Students are admitted to LCC without regard to religious background.

A variety of Christian worship and service opportunities are offered to students but are not required. LCC wants to support the Christian church in the region and encourages students to worship in the church of their tradition and choice.

LCC is a distinctive institution. We are excited about that difference and welcome you to experience it.

#### **STATEMENT OF FAITH**

The Apostles' Creed and Nicene Creeds are accepted by Orthodox, Roman Catholic and Protestant churches as statements that express the central beliefs of the Christian faith. LCC is committed to these Creeds and holds both as its Statement of Faith. See the Appendix for the text of the Creeds. LCC asks faculty and staff members to affirm these Creeds and seeks faculty members who are Christians actively involved in the church.

#### **OUR HISTORY**

At the invitation of the Ministry of Education and Culture, the Lithuania Christian Fund began the establishment of Lithuania Christian College in the summer of 1991 in Panevėžys. That summer LCC began with classes in the English language at the first Summer Language Institute. During the fall and spring of 1991-1992, students studied English full-time in the English Language Institute.

Following a move to Klaipėda in the summer of 1992, the second Summer Language Institute took place. The four-year university program began in the fall of 1992 when students began first year courses. May of 1996 saw LCC's first commencement

exercises. Twenty-two graduated. In summer 2010 the first Master's level program was started with a cohort of 11 students.

From 1992 to 1999 LCC rented facilities within the Klaipeda University campus. In August 1999, LCC moved to new facilities on Kretingos street in Klaipėda. Three hundred and fifty students began the 1999-2000 academic year in the new facilities. Another 150 enrolled in the English language program. Currently there are about 700 students studying at LCC.

LCC also offers a variety of evening courses in English. Each July the university offers a three-week intensive English language course for professionals, students, and secondary school students.

## **GRADUATE PROGRAMS**

LCC offers two MA degrees:

- MA Teaching English to Speakers of Other Languages (TESOL). The program began in June 2010.
- MA International Management. The program began in August 2014.

## **ACCREDITATION AND MEMBERSHIPS**

In September 2000, the B.A. programs in English Language and Literature, and International Business Administration were recognized by the Lithuanian Ministry of Education. In summer 2002, the B.A. program in Evangelical Theology was recognized. In summer 2008, the B.A. program in Psychology and the MA program in TESOL were recognized. In summer 2014, the B.A. program in Contemporary Communication and the MA program in International Management were recognized. In summer 2015, the B.A. program in International Relations and Development was recognized. All undergraduate degree programs have subsequently been successfully reaccredited. The MA programs in TESOL and International Management have been successfully reaccredited in 2016 and 2017 respectively. LCC's accreditation status can be viewed on the website of the Ministry of Education and Science of the Republic of Lithuania. Follow the link below, select "English," "Institutions" and click "Universities" <http://www.aikos.smm.lt/aikos/index.htm>

LCC is also a member of several associations that include:

- Member, European Association for International Education (EAIE)
- Affiliate Member, Consortium for Global Education (CGE)
- Collaborative Partner, Council for Christian Colleges and Universities (CCCCU)
- Member, International Association for the Promotion of Christian Higher Education (IAPCHE)
- Member, Association of Christian Schools International (ACSI)
- Member, Baltic Management Development Association (BMDA)
- Member, European Association of Institutional Research (EAIR)
- Member, Lietuvos anglų kalbos mokytojų asociacija (LAKMA)

The following academic institutions are among those that have accepted or agreed to accept course credit and/or university degrees from LCC:

NORTH AMERICA

Anderson University*	USA
Azusa Pacific University*	USA
Bethel University*	USA
Biola University	USA
Bluffton University	USA
Brandeis University	USA
California Baptist University*	USA
California Lutheran University	USA
California State University, Fresno	USA
Calvin University	USA
Canadian Mennonite University	Canada
Cedarville University*	USA
Charleston Southern University*	USA
Cleveland State University	USA
Colorado Christian University*	USA
Cornerstone University*	USA
Crown College	USA
Dominican University	USA
Dordt University*	USA
Eastern Mennonite University*	USA
Eastern University*	USA
Fresno Pacific University*	USA
Geneva College*	USA
George Fox University*	USA
Georgetown University	USA
Gordon College*	USA
Goshen College	USA
Hardin Simmons University	USA
Hope College	USA
Indiana University	USA
Indiana Wesleyan University*	USA
John Brown University	USA
King's University	Canada
Lee University	USA
Malone University*	USA
Manhattan Christian College	USA
Messiah University*	USA
Mount Vernon Nazarene University	USA
Multnomah University*	USA
Northern Michigan University	USA
Northwestern College – IA	USA
Ouachita Baptist University*	USA
Palm Beach Atlantic University*	USA
Point Loma Nazarene University*	USA
Portland State University	USA
Princeton Theological Seminary	USA
Providence College	Canada



Regent College	Canada
Regent University	USA
Roberts Wesleyan College*	USA
Rutgers University	USA
Seattle Pacific University	USA
Southern Illinois University	USA
St. Cloud State University	USA
Sterling College	USA
Tabor College	USA
Taylor University*	USA
St. Catherine University	USA
Trinity Western University	Canada
Tyndale University College and Seminary	Canada
Union University	USA
University of California Santa Barbara	USA
University of Iowa	USA
University of Mary Hardin-Baylor*	USA
University of Northwestern - St. Paul*	USA
University of Washington	USA
University of Winnipeg	Canada
Vanguard University*	USA
Waynesburg University*	USA
Westmont College*	USA
Wheaton College*	USA
Whitworth University	USA
William Jessup University	USA

## EUROPE

Adnan Menderes University	Turkey
Afyon Kocatepe University*	Turkey
American University in Bulgaria*	Bulgaria
Anadolu University	Turkey
Anglo-American University*	Czech Republic
Ankara University	Turkey
Artevelde Hogeschool*	Belgium
Baltic Business Institute, Kalmar University	Sweden
Baltic Management Institute	Lithuania
Budapest Metropolitan University*	Hungary
Burgundy School of Business	France
Bury College	UK
Business School Berlin*	Germany
CAG University	Turkey
Canterbury Christ Church University*	UK
Catholic University of Lyon*	France
Caucasus University*	Georgia
Central European University	Hungary
Chemnitz University of Technology	Germany
Christian University of Applied Sciences*	Netherlands
Cukurova University	Turkey
Cumhuriyet University	Turkey
Dicle University	Turkey

Dogus University	Turkey
Eberhard Karls University Tübingen	Germany
EGE University	Turkey
EHSAL European University College Brussels	Belgium
Eskisehir Osmangazi University	Turkey
European University Viadrina Frankfurt (Oder)	Germany
European University Cyprus*	Cyprus
Evangelical Theological Faculty	Belgium
Florence University	Italy
Hannover University of Applied Sciences and Arts*	Germany
Hanze University of Applied Sciences	Netherlands
Hochschule Ravensburg-Weingarten	Germany
Hogeschool-Universiteit Brussel	Belgium
Hradec Kralove University	Czech Republic
Illia State University	Georgia
International University Audentes	Estonia
Internationale Hochschule Liebenzell*	Germany
ISM University of Management and Economics	Lithuania
Jagiellonian University	Poland
Justus Liebig University Giessen	Germany
Karadeniz Technical University	Turkey
Karlstadt University	Sweden
Karoli Gaspar University of the Reformed Church*	Hungary
Kaunas University of Technology	Lithuania
Kazakh State Women's Teacher Training University*	Kazakhstan
Klaipėda University	Lithuania
Korgem Usuteaduslik Seminar	Estonia
Leuphana University of Luneburg	Germany
Liberec Technical University	Czech Republic
Liepaja University	Latvia
Lille Catholic University*	France
London School of Economics	UK
Lund University	Sweden
Lyon ISARA College	France
Magdeburg University	Germany
Mannheim University	Germany
Mersin University	Turkey
Montesquieu University - Bordeaux IV	France
MSB Medical School Berlin*	Germany
Mykolas Romeris University	Lithuania
Norwegian University of Science and Technology	Norway
Oxford Brookes University	United Kingdom
Padova University	Italy
Palacky University	Czech Republic
Pazmany Peter Catholic University*	Hungary
Polytechnic University of Catalonia	Spain
Ravensburg-Weingarten University of Applied Sciences	Germany
Rezekne University of Applied Sciences	Latvia
Roskilde Business Academy	Denmark

Savonia University of Applied Sciences*	Finland
Schmalkalden University of Applied Sciences	Germany
School of Higher Vocational Education in Nysa	Poland
School of Physical Education and Sport	Turkey
Slovak University of Agriculture	Slovakia
Tallinn University	Estonia
The University of Naples Federico II	Italy
Tomas Bata University in Zlin	Czech Republic
Trier University of Applied Sciences*	Germany
Trier University*	Germany
Ukrainian Catholic University*	Ukraine
University of A Coruña*	Spain
University College of Falmouth	United Kingdom
University College West Flanders*	Belgium
University of Applied Sciences Upper Austria	Austria
University of the Basque Country*	Spain
University of Economics in Bratislava	Slovakia
University of Groningen	Netherlands
University of Lodz	Poland
University of Malaga*	Spain
University of Plymouth	UK
University of Warwick	UK
University of Southern Denmark	Denmark
University of Udine*	Italy
University of Vigo	Spain
University of Warmia and Mazury in Olsztyn	Poland
University of Warsaw	Poland
University of Žilina*	Slovakia
VIA University College	Denmark
VIAA, Christian University of Applied Sciences	Netherlands
Vilnius University	Lithuania
Vytautas Magnus University	Lithuania
Witten Herdecke University*	Germany

#### ASIA

Baekseok University	South Korea
Handong Global University*	South Korea
International College of Liberal Arts*	Japan
Kyung Hee University*	South Korea
National University of Management*	Cambodia
Sejong University*	South Korea
SIAS International University*	China
Sungshin University	South Korea
University of Duhok	Iraq
University of Pelita Harapan*	Indonesia
Yamanashi Gakuin University	Japan

#### SOUTH AMERICA

Finis Terrae University	Chile
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\*Current Study Abroad, Erasmus and International Exchange programs' partners.

## CAMPUS FACILITIES

### DEFEHR CENTRAS

DeFehr Centras buildings provide 4,300 square meters of space including 12 classrooms, a library, computer laboratories, Neufeld Hall and administration and faculty offices.

### BALČIŪNAI LIBRARY

The LCC Library plays a key role in students' educational experience. It serves as an extension to classroom instruction by providing resources and services for research projects, term papers, presentations, and personal growth.

LCC Library is positioned in a perfect location – the 3<sup>rd</sup> floor of the academic building, where students and faculty can visit for a short or longer stay between lectures.

#### Library hours:

Monday-Thursday 08:00-20:00

Friday 08:00-18:00

Saturday 10:00-18:00

Sunday Closed

#### Library Hours during the Summer Residency Sessions:

Monday – Friday 8:00-17:00 (lunch break 12:00-13:00)

LCC Library houses a collection of over 47,000 English volumes that consists of a variety of print and digital resources, including books, periodicals, media material, and curriculum textbooks. All resources are easy to access and available for a semester loan or short-term borrowing. LCC ID card is mandatory for library borrowing as well as for the payment of print/copy services. (See the Student handbook for more information on LCC ID cards.)

Licensed online full-text databases are made available to on-site and off-site students via internet. Library offers online databases of eJournals, eBooks, video material that is open to LCC community on 24/7 access basis. An access is set up for secure LCC user authorization on intranet. More information about the access to online resources and a variety of their subjects can be looked up at <https://portal.lcc.lt> (Academics section).

To locate a specific information resource, please use a discovery tool Primo that enables a search for books and online resources in LCC Virtual Library at <https://vl.lcc.lt>, or search for print material in a library catalog at <http://opac.lcc.lt>. Library borrowing policy can be found in <https://portal.lcc.lt>

The Balčiūnai Library offers a variety of study spaces and easy access to learning resources. Library visitors will find a special reading room for quiet study, over 60 individual study carrels and alcoves, and areas for study or a small discussion of group.

Visitors are welcome to use library facilities that are well covered with free wi-fi connection. A few desk computers are available for a quick search to every walk-in library user. Library printer is used to print or photocopy any study material, class readings. (Check the Library fees and fines section for a pricelist.)

M.A. students receive an introductory library training at the start of a program. More advanced trainings are offered in upper research related classes later into the studies. Students may

contact Library staff for individual help or consultation if there is a need. Use library@lcc.lt email to request information or for help.

Master students are welcome to use an interlibrary loan service to request material located beyond LCC Library at no cost. More information can be found on Portal.

#### COMPUTER LABORATORIES

There are two computer labs with 42 computer terminals/PCs available for students in the DeFehr academic building. There is also a Computer Lab in Neumann Hall. Network laser printers are accessible in the computer labs.

#### NEUFELD AUDITORIUM

Neufeld Auditorium is a large lecture style auditorium that seats approximately 230 persons. This hall is used both as a classroom and as a venue for concerts, chapel services, MA graduation, and assemblies. It is furnished with audiovisual and sound equipment.

#### MICHEALSEN CENTRAS

Michealsen Centras is a multipurpose building on the LCC campus. It provides LCC with a venue for community building activities and events both for internal and external audiences. There is a large multipurpose gymnasium that seats approximately 1600 persons, locker rooms, a fitness room, offices, a large lobby and a cafeteria.

#### STUDENT RESIDENCE HALLS

LCC International University has two residence halls on campus: Neumann Hall and Enns Hall. Neumann Hall is home to 220 students and has 11 faculty/staff apartments. This 6-storey building has a large lounge and kitchen on the first floor, which provides a venue for community events. The building also houses a chapel, a TV lounge, an art room, a study room, a bicycle storage room, and a computer lab.

Enns Hall has 140 student beds and 9 faculty/staff apartments, as well as other spaces designed for studying and community building.

## 02 ADMISSIONS

Introduction

Admission Criteria for MA TESOL Program

Admission Criteria for MA IM Program

Application Procedure

The Admissions Process

Transfer Students

Students with Disabilities and Special Needs

## INTRODUCTION

All students are welcome at LCC International University regardless of race, creed, nationality, or church tradition. The University seeks and encourages students from around the world to participate in the life of LCC. LCC enjoys an international student population that comes from more than 60 countries from all around the world. Students selected for admission are invited to attend LCC International University. Students who accept the invitation to attend agree to uphold LCC standards of conduct as described in (Section 4). In return they have the privilege of enjoying the benefits of being a part of the LCC International University community. Some of those benefits are found throughout this catalog.

Those who are invited to attend LCC but cannot with integrity uphold these standards should not accept the invitation and instead look for a learning institution more acceptable to them. By signing the application form and study agreement, the student indicates understanding and acceptance of the school's standards of conduct.

LCC International University reserves the right to admit, re-admit or deny entrance to any student at its discretion.

Admissions staff welcomes questions about application and admission procedures.

## THE ADMISSION CRITERIA FOR MA TESOL PROGRAM

Applications are scored according to the following criteria:

<b>Admission Criteria</b>	<b>Weight</b>
Application, statement of purpose, interview	40%
University diploma/ grades	30%
Other documents	20%
<u>English proficiency test result</u>	<u>10%</u>
	100%

### Academic Qualifications

- A bachelor's degree in English language studies, philology, applied linguistics from a recognized and accredited university.
- Alternatively, a bachelor's degree in related fields having no less than 24 credits (ECTS) of prerequisites in language subjects (or equivalent);
- Prerequisites may be acquired by attending on-campus courses at LCC International University in Klaipėda.
- The minimum average GPA (Grade Point Average) of incoming students is 7/10 in a previous degree (on the Lithuanian scale).

### Admission Application Form

An applicant must complete the online LCC Admissions Application <https://apply.lcc.lt>. An applicant's answers in the application should portray a clear purpose for study at LCC International University.

- The application must be accompanied by a 40 Euro non-refundable application fee.
- Applicants will also be required to submit a passport-sized photo.

### Diploma

An applicant must submit a university bachelor's (BA) diploma. The Ministry of Education of Lithuania requires diplomas from countries other than Lithuania to have Foreign Academic Qualification Recognition. This recognition gives students access to higher education for the purposes of further study in Lithuania. This recognition is carried out by the LCC Admissions office.

#### Other documents

- An applicant must submit their CV that would show their academic and work experience.
- Official transcripts from institutions previously attended. Certificates of participation in courses, conferences, or publications.

#### Proof of English ability

An applicant must demonstrate a satisfactory command of the English language for advanced academic studies. Applicant's whose first language is not English, must submit satisfactory results of a standardized English language test, specifically, the iBT TOEFL test or IELTS test.

The English language requirement is waived for the following:

- Applicants whose first/ native language in English
- Applicants who are citizens of Great Britain, Ireland, Australia, Canada, the U.S., or New Zealand.
- Applicants who have completed undergraduate studies in one of the above-mentioned countries within the last 2 years.
- Applicants who are LCC Alumna.

English Language Test Requirements:

TOEFL iBT (Internet Based TOEFL)	Score of 100 or higher
IELTS (International English Language Testing System)	Score of 7.0

#### Statement of purpose

An applicant must submit a statement of purpose explaining why she/he has chosen to enroll in this program.

#### Recommendation Letters

An applicant must submit two letters of recommendation testifying her/his academic capabilities, professional abilities, and motivation as a student.

#### Interview

The Admissions Committee will interview applicants as part of the admissions process.

Applicants are admitted based on academic qualifications, English proficiency test scores, statement of purpose, recommendation letters, CV, and interview score. Meeting minimum requirements does not guarantee admission to LCC. Priority is given to those students who have 2 or more years of related job experience.



## THE ADMISSION CRITERIA FOR MA IM PROGRAM

Applications are scored according to the following criteria:

Admission Criteria	Weight
Application, statement of purpose, interview	40%
University diploma/ grades	30%
Other documents	20%
<u>English proficiency test result</u>	<u>10%</u>
	100%

### Academic Qualifications

- A bachelor's degree in English language studies, philology, applied linguistics from a recognized and accredited university.
- Alternatively, a bachelor's or master's degree in related fields having no less than 24 credits (ECTS) of prerequisites in language subjects (or equivalent);
- Prerequisites may be acquired by attending on-campus courses at LCC International University in Klaipėda.
- The minimum average GPA (Grade Point Average) of incoming students is 7/10 in a previous degree (on the Lithuanian scale).

### Admission Application Form

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### Other documents

- An applicant must submit their CV that would show their academic and work experience.
- Official transcripts from institutions previously attended. Certificates of participation in courses, conferences, or publications.

### Proof of English ability

An applicant must demonstrate a satisfactory command of the English language for advanced academic studies. Applicant's whose first language is not English, must submit satisfactory results of a standardized English language test, specifically, the iBT TOEFL test or IELTS test.

The English language requirement is waived for the following:

- Applicants whose first/ native language in English



the rigor of the course may be determined by the appropriate faculty member or evaluator at LCC.

#### CREDIT TRANSFER POLICY

- Credits can be transferred for courses taken at other accredited colleges or universities only.
- A maximum of 18 ECTS credits may be accepted in transfer.
- Transfer credits may be accepted only with comparable syllabus and approval of Program Director.
- Credits accepted in transfer must have a grade of 6 (67%) (on a 10-point scale) or higher.
- 160 hours is equivalent to a 6 ECTS credit course at LCC.
- The courses accepted in transfer are recorded as "T" and do not calculate into the student's GPA.
- LCC does not accept credit given by one institution for another institution's transferred credits.
- LCC reserves the right to deny credit for specific courses from any college or university, regardless of accreditation.

#### STUDENTS WITH DISABILITIES

- LCC International University seeks to create equal access for all students to the University's facilities, academic programs, and non-academic programs. This provides the framework for admission practices, academic assistance, and the provision of services and support for students with disabilities and complies with the Bologna Process 2020 Documents and the National Program for Social Integration of Disabled People (Lithuanian Government, 2012, [http://www3.lrs.lt/pls/inter3/dokpaieska.showdoc\\_l?p\\_id=437985&p\\_query=&p\\_tr2=2](http://www3.lrs.lt/pls/inter3/dokpaieska.showdoc_l?p_id=437985&p_query=&p_tr2=2)). More information can be found in policy SL.6.05. Students with Disabilities

#### ADMISSION

The admission process to LCC does not include any questions related to disability. Should students inquire about disability support at LCC, the Admissions Counselor can direct the student to the [Disability Support section](#) of the LCC website and/or refer the student to talk further with the Director of Student Success and Wellness.

Reasonable accommodations do not include reduced standards of academic performance, reduced standards of English language proficiency, or waiver of academic courses.

#### ACCESSIBILITY TO FACILITIES

Both LCC residence halls are wheelchair accessible and have elevators providing access to all floors. There are two rooms which have been modified to accommodate wheelchairs. The Housing coordinator works with each student with mobility limitations that require accommodation to determine specific needs.

DeFehr Centras's academic facility has an elevator providing access to all floors and all academic classrooms, sans Kaminskiene Hall. Course registration for students with disabilities is scheduled in such a way that allows them access to the facilities needed. DeFehr Centras has a handicap-accessible bathroom.

Michealsen Centras is accessible for students with disabilities and is available for students for sports and leisure activities.

## REQUESTING ACCOMMODATIONS

Upon documented verification of the disability, the Disability Support Committee (DSC) will provide the student with an accommodation letter outlining their individualized accommodations.

A student with documented disability must follow the required procedure for requesting an accommodation. The student can apply for accommodations at any point during their academic studies. Accommodations will not be granted retroactively.

Academic accommodations may include items such as:

- Adjusted course schedule
- Breaks as needed
- Accommodations related to testing and assessment (e.g., additional time on assessments or isolated testing)
- Flexibility with due dates
- Peer-notetaker (e.g., audio transcriptions, larger text, recorded classes, class notes or written instructions)
- Preferential seating
- Recorded lectures

The procedure for requesting accommodations is as follows:

Before submitting the accommodation request form on portal.lcc.lt, a student should meet with a member of the DSC to discuss any relevant disability and get general guidance about the accommodation request process. Only accepted students can begin this process.

1. Submit an accommodation request form online including relevant documentation.
2. The committee accepts applications on a rolling basis and makes a decision within 10 workdays.
3. The DSC will meet and approve or deny the student's request for accommodation(s). The student will be notified and if approved, the faculty and student will be sent an official accommodation letter. Students are responsible for communicating with faculty their intent to utilize the accommodation(s) in class.
4. Communication for accommodations related to academics will happen at the start of each semester; communication for accommodations related to housing will happen a minimum of once a year.
5. A member of the DSC will request a meeting with the student once per semester to ensure the approved accommodations are meeting their needs.

Disability Support Committee Members: Director of Student Success & Wellness, Lithuanian-speaking counselor, Housing Coordinator, two faculty members.

## 03 STUDENT FINANCIAL SERVICES

Tuition and Fees  
Financial Benefits  
Loans  
Income Tax Benefit

## TUITION AND FEES

### TUITION

Tuition fees are set annually by LCC's Board of Directors. The fee structure takes into consideration the costs of university operations, the amount of donation support received by LCC, and the fees charged by similar institutions.

### RULES FOR COMMON TUITION FEES

- Students pay for each term separately.
- The full program consists of 6 terms over 2 years.
- Different tuition rates are used based on the student's entrance year.
- Dropped courses are refunded using approved refund dates and percentages.
- Students pay for their own textbooks, and travel costs for the Summer Residency Session.

#### TUITION FEES for 2023-2024 MA TESOL

Tuition (for students who enrolled in 2023)	1 ECTS credit costs 61.11 EUR
Tuition fee for LCC Alumni (for students who enrolled in 2023)	1 ECTS credit costs 55.56 EUR

#### TUITION FEES for 2023-2024 MA INTERNATIONAL MANAGEMENT

Tuition (for students who enrolled in 2023)	1 ECTS credit costs 83.33 EUR
Tuition fee for LCC Alumni (for students who enrolled in 2023)	1 ECTS credit costs 72.22 EUR

### Payment Deadlines

Term: August-November – payment deadline (3 weeks prior to start of term)

Term: January-April – payment deadline (3 weeks prior to start of term)

Term: April-July – payment deadline (3 weeks prior to start of term)

### Payment Options

Students are required to make all payments through the online payment option or by bank transfer.

#### Online payment option:

Students must follow the link to make an online payment: <https://lcc.lt/online-payments-students>

Details for bank transfer payments:

Bank name: AB SEB bankas

Bank code: 70440

Account number (EUR only): LT53 7044 0600 0054 4963

SWIFT (for international payments): CBVILT2X

Bank address: Konstitucijos pr. 24, 08105 Vilnius

Or:

Bank name: AB Swedbank

Bank code: 73000

Account number (EUR only): LT43 7300 0100 3490 5217

SWIFT (for international payments): HABALT22

Bank address: Konstitucijos pr. 20A, 03502 Vilnius

The bank transfer must include the following information:

- Your full name
- LCC ID
- 
- The amount of the payment
- The description of the payment
- The date of the payment

#### TUITION REFUND POLICY

##### **Withdrawing from a course**

In the event that a student withdraws from a course, the following schedule for a tuition refund is to be applied for all 6 semesters:

A tuition refund is based upon the day the withdrawal process is complete, not the day the student ceases to attend the course.

Refund Schedule for Courses	Reimbursement	Academic Penalty
Through the 2 <sup>nd</sup> calendar day of the course	100%	- (no penalty)
Through the 3 <sup>rd</sup> -14 <sup>th</sup> calendar day of the course	50%	W (no penalty)
After the 14 <sup>th</sup> calendar day of the course	0%	WF (grade of 0)

- If the student withdraws before the last day to drop, the student will receive a W (Withdrawn) for each course. This grade carries neither credit nor penalty.
- If the student withdraws after the last day to drop a course, the student will receive a grade of WF (Withdrawn-Fail) for each course. WF is equivalent to a 0.
- A student who fails to complete the Withdrawal Request Form and withdraws from all courses during any period in a term will also be considered to have withdrawn from LCC. Similarly, a student who does not enroll before the first day of the session will also be considered withdrawn.

#### FEES

##### **Application Fee**

An application fee must accompany all applications. This fee is 30 EUR and it is non-refundable.

##### **Print/Copy Fees**

All printing and copying require an ID card. LCC issues ID cards free of charge. Students can add credit to the card in the LCC library. With these credits, students can print to the LCC printers.

### **Book Replacement Fee**

Lost or damaged library books (exceeding acceptable levels of wear as determined by the Head Librarian) will result in a charge for the full replacement value of the book. Student grades are withheld until books are returned or the fee is paid.

### **Library Fines**

Overdue library books will be charged a fee based on the number of days late.

### **Overdue Fees**

Overdue accounts will be charged 3% interest per month on the outstanding payment amount.

### **Housing Fee**

The daily fee for staying in the LCC residence hall is 12 EUR.

### **Transcript Fee**

There is an administrative fee for a student to obtain a copy of his or her transcript. Transcripts are issued within 3 days and cost 2.50 EUR (if mailing is not required) or 6.00 EUR (if mailing is required). The transcripts can be ordered at <https://lcc.lt/academics/transcript-request>. LCC will withhold transcripts if financial or library fees are outstanding, or any other obligations are not met.

### **Graduation Fee**

The graduation fee is 75 EUR.

### **Financial Deadlines**

Deadlines are established according to the specifics of the student's payment schedule. In general, all previous semester course fees must be paid or arranged prior to a student being admitted to classes in a new semester.

## **FINANCIAL BENEFITS:**

### **EMPLOYEE BENEFIT**

Please contact the Student Financial Services Office ([sfs@lcc.lt](mailto:sfs@lcc.lt)) for available institutional discounts for employees, spouses, and children of employees.

### **STATE SCHOLARSHIPS FOR INTERNATIONAL STUDENTS**

Students from China, Israel, Japan, South Korea can apply for a monthly scholarship of 490 EUR for duration of their studies.

Students from Armenia, Belarus, Azerbaijan, Georgia, Ukraine, Moldova, and foreigners of Lithuanian origin from non-EU and EFTA countries can apply for a monthly scholarship of 490 EUR and a grant covering the study cost.

Funding is offered to a limited number of students; the first application deadline is early in May 2023. Read more on government page: [Full-Time Master Degree Studies in Lithuania \(studyin.lt\)](#)



## FOR LITHUANIAN RESIDENTS ONLY

### LOANS

The Lithuanian government distributes over 4 million EUR in student loans annually. For more information on government student loans visit [www.vsf.lt](http://www.vsf.lt) or contact the SFS Office ([sfs@lcc.lt](mailto:sfs@lcc.lt)).

### INCOME TAX BENEFIT

According to the Resident Income Tax legislation (Article 21, part 1.4 and 2 and 4), amounts paid for studies (when higher education and/or qualification is obtained upon graduation, as well as doctoral studies and art post-graduate studies) by residents of Lithuania can be deducted from the taxable income and thus decrease the income tax for residents. If a person whose studies are being paid for is under 26 years of age and tuition cannot be deducted from his/her taxable income, the tuition can be deducted from the taxable income of one of his/her parents/foster parents. If a loan is taken to pay for studies, the amounts that can be deducted are the amounts repaid. The tuition is to be deducted in the annual income declaration.

The highest net benefit of this deduction is income tax savings amounting to 20% of tuition. For more information on Income tax benefit visit [www.vmi.lt](http://www.vmi.lt).

## 04 STUDENT LIFE

Mission Statement

Good Standing

Residency Housing

## MISSION STATEMENT

The Student Life division facilitates holistic student education through the practice of an authentic Christian learning community.

We seek to provide essential student support and services, migration support and promote student learning and competencies through skill building, self-knowledge and leadership and service opportunities. The services lodged here are:

- **Career Development** - department staff provides a host of learning opportunities, employment information and consulting services to students, alumni and employers through regular training events such seminars, workshops, and individual counseling.
- **Migration Support** - Migration Coordinator provides essential migration support to international students and works closely with office staff to ensure compliance with national and international laws on mobility.

## GOOD STANDING

Our mission in Student Life is to facilitate holistic student education through the practice of an authentic Christian learning community. If students are not honoring good standing expectations, disciplinary actions may be taken by Student Life. The type of action depends upon the seriousness of the offense, willingness to take responsibility for personal actions and attitude, and it may vary from student to student. Every opportunity is explored to contribute to the student's personal growth and success, while seeking to maintain a healthy living and learning environment. The goal of the restoration process is to help students develop in character, personality, and ability.

Violations of Student Life Good Standing expectations involve choices that violate the spirit of the principles above and may involve harm to an individual or to the larger LCC community.

Threats, Assault or Harassment

LCC International University seeks to pursue a safe workplace/place of study through relationships that are respectful, mutual, authentic, and based on trust. It is the policy that no member of the community - students, faculty, administrators, staff, or third parties - may harass any other member of the community. All cases of harassment and assault (physical and/or sexual) will be dealt with severely.

## RESIDENCY HOUSING

The Summer Residency Sessions brings MA students to campus for residency sessions. LCC offers housing on campus for MA students arriving only for summer session. More information on housing <https://lcc.lt/housing>

## 05 ACADEMIC POLICIES AND PROCEDURES

Academic Administration

Registration

Student Classification

Classes, Courses and Credit Hours

Graduation Requirements

Graduation

Grades

Prior Learning Assessment

Academic Standing

Academic Integrity Policy

Discontinuing Studies

Students are responsible for the knowledge and application of all academic policies.

## **ACADEMIC ADMINISTRATION**

### **ACADEMIC VICE PRESIDENT**

The Academic Vice President works with Program Directors, giving leadership to the programs as well as provides institutional leadership.

### **DIRECTOR FOR INSTITUTIONAL EFFECTIVENESS**

The Director of Institutional Effectiveness is responsible for developing and maintaining Quality Assurance systems, ensuring university compliance with required external reporting obligations as well as reporting institutional administrative data to external agencies, providing guidance and support for all accreditation-related efforts, both for ongoing institutional accreditation and for academic programs, and serving as the key liaison with appropriate government entities, external agencies, and strategic partner institutions for all issues related to accreditation and Quality Assurance.

### **PROGRAM DIRECTOR**

The Program Director gives leadership to the program, including faculty recruitment and curriculum development. The Program Director collaborates with the admissions processes, advises students, facilitates changes in student status, mediates between faculty and students, and oversees the quality of the program.

### **REGISTRAR**

The Registrar, together with the Program Director, provides a program plan (academic progress report) for all students, indicating the course requirements necessary to graduate. The Registrar is also available to interpret policies and explain academic requirements and procedures. The Registrar handles registration, all student records, grades, transcripts, diplomas, and diploma supplements. The Registrar functions as the ECTS institutional coordinator.

### **ACADEMIC DIVISION ASSISTANT**

Academic Division Assistant provides administrative support for graduate students and faculty and coordinates to ensure a smooth service and support.

## **REGISTRATION**

Incoming students will be registered for classes by the Registrar's Office and will receive their schedule by email prior to the beginning of the session.

## **STUDENT CLASSIFICATION**

Students are classified according to their year of entry.

For example, if the student's classification is MA23, this signifies that the student entered the program in August 2023.

Students are classified as second-year student after they have completed 42 ECTS credits.

## **CLASSES, COURSES AND CREDIT HOURS**

### **ATTENDANCE OF ON-CAMPUS, RESIDENCY SESSIONS**

Both graduate programs require students to attend a Summer Residency Session in early August, in-person, on campus.

The Summer Residency Sessions introduce courses which are a vitally important part of the MA program. During this time, students meet together with faculty, and classmates. Classes meet daily for several hours. Since so much is covered in a relatively short period of time, attendance of every day of the summer sessions is necessary for successful completion of the coursework. Students should clear their schedules and plan to be free from other responsibilities during the weeks in August when the intensive, face-to-face portions of the course are in session.

### **ATTENDANCE OF ON-LINE SESSIONS**

For the online aspects of instruction students “attend class” asynchronously, by going online and accessing the posted class materials and assignments. Students read course content and additional information through links to websites, articles, and books. Students often participate in online discussions or through video platforms. Course content is accessed through audio, video, PowerPoint presentations, and other delivery forms. It is important that students allocate time each week to actively participate. Students can estimate devoting 10-15 hours each week to online learning.

### **CREDIT HOURS**

LCC uses the European Credit Transfer and Accumulation System (ECTS). All references to credits in this catalog use the ECTS system. 1 ECTS equals 0.5 North American credits.

### **COURSE LOAD**

Students must earn 90 ECTS credits to complete the MA TESOL and MA International Management degree requirements. Students usually earn 42-45 ECTS credits per year.

### **COURSE IDENTIFICATION SYSTEM**

The three letters at the beginning of the course number indicate the subject area:

ECO      500-699  
ENG      500-699  
MGT      500-699

## **GRADUATION REQUIREMENTS**

The academic requirements found in the catalog at the time a student is accepted into LCC are applicable for the student's entire course of study. Current academic requirements for graduation are:

- Complete all course requirements
- Earn a total of 90 ECTS credits
- Maintain a minimum cumulative grade-point average of 6.00.
- Complete and successfully defend the thesis during the last year
- Complete all program requirements within a five-year period

Students have final responsibility for meeting all graduation requirements.

## THE 5 YEAR RULE

As the program is scheduled to run over a two-year schedule, it is important for students to complete all required classes each semester. Any deviations from this program plan require approval from the respective Program Director and Academic Vice President.

A student has 5 years from the date of his or her first registration at LCC to complete his or her degree under the catalog in effect at the date of first registration. Students who continue to enroll beyond the fifth year may elect to meet the graduation requirements of the catalog in effect in the sixth year of attendance or the catalog in effect at the year of readmission.

Students should also note that the time taken during an Academic Leave counts toward the 5 years required to complete the degree requirements for graduation. More information about Academic Leave is available below.

## GRADUATION

While LCC makes every effort to assist students in meeting academic requirements, the final responsibility for meeting all academic and graduation requirements rests with each student. All graduating students must complete a Declaration of Intent to Graduate form and return it to the Registrar by the end of February of the year in which they will graduate. This form will be sent to each qualifying student via email from the registrar's office.

## COMMENCEMENT

Commencement is held during the Summer Residency Sessions on campus. Diplomas are issued to graduates after completion of their program. Diplomas are withheld from graduates who have any financial or other obligations, such as unpaid bills or unreturned books. Attendance at commencement is encouraged for all students, who have completed all program requirements.

## HONORS

LCC awards academic honors to students who demonstrate superior scholastic achievement. Honors are awarded as follows:

Cum Laude:	Cumulative GPA of 9.20 - 9.59
Magna Cum Laude:	Cumulative GPA of 9.60 - 9.79
Summa Cum Laude:	Cumulative GPA of 9.80 - 10.00

Honors are indicated on the Diploma Supplement.

## GRADES

### FINAL GRADES

At the end of each semester, the faculty submit grades online to the Registrar. The students can access their final grades on LCC Portal (<https://portal.lcc.lt>). All students are notified about their final grades by the Registrar's office.

Students having questions about the course grade should first contact the professor. Students needing assistance in contacting the professor should contact the Program Director. Grades are withheld from students who have unpaid bills or unreturned books.

## GRADING SYSTEM

All courses at LCC are graded on a 10-point scale. These grades are used to calculate a student's GPA.

10-point scale	Percentage	Grade meaning
10	93-100	Excellent
9	87-92	Very good
8	80-86	Good
7	73-79	Highly satisfactory
6	67-72	Satisfactory
5	60-66	Sufficient
4	50-59	Fail
3	40-49	Fail
2	30-39	Fail
1	25-29	Fail
0 (F)	0-24	Fail
0 (WF)	-	Withdrawn Fail

## OTHER GRADES & NOTATIONS

Other grades are given in special cases. These grades are not calculated in the GPA:

I	Incomplete
IP	In Progress
P	Pass
T	Transfer Credit
W	Withdrawn

## INCOMPLETE GRADES

An incomplete may be granted only for unexpected illness or other unusual circumstances.

In the event of such illness or circumstances, instead of an incomplete, the Registrar in consultation with the Academic Vice President may authorize a W (Withdrawn) in those courses which the student was passing at the time he/she became incapacitated. Courses carrying a grade of W receive no credit and are not counted as hours attempted.

In order to be eligible for an incomplete grade a student must have 2/3 of the course work completed (excluding the final exams) and have a passing grade (5 or above) at the point of application.

A student must request an incomplete and receive the professor's recommendation by the last day of classes. If an incomplete is granted, a grade of "I" will be temporarily recorded for the course.

The final grade for an incomplete should be reported to the Registrar as soon as the incomplete work is finished but not later than two weeks before the end of the following full term. The "I" grade becomes a F (0-4) if the student has not completed the work within the time allowed.

Academic leave does not negate these requirements.



Students submit the Incomplete form online; the form can be found here:  
<https://portal.lcc.lt/academics/forms-requests-and-policies/>

#### WITHDRAWING FROM A COURSE

Students may elect to withdraw from a course. All requests for withdrawing from courses must be submitted to the Registrar by filling out the Add/Drop Form (available <https://portal.lcc.lt/academics/forms-requests-and-policies/>). The Program Director's signature is required. See the Financial Section for financial implications of dropping a course.

#### ACADEMIC DEBT

Academic debt for graduate students is a failed grade in required major courses only. Failed courses in this category must be repeated. In cases when there are electives in required major courses, a student can choose another course option. However, repeating a failed course is strongly recommended as failed grade affects cumulative grade point average and is listed on the diploma supplement.

#### GRADE POINT AVERAGE

Grade Point Average (GPA) is calculated by dividing the total number of grade points earned by the total number of credits attempted. For example, a student receives a 10 (in a 6-credit course), 7 (in a 6-credit course) and 8 (in a 6-credit course).  $((10 \times 6) + (7 \times 6) + (8 \times 6)) / 6 + 6 + 6 = 8.33$  GPA. Transfer credits (T) and Pass (P) do not appear as hours attempted and are excluded from the GPA. Failed courses are included in the GPA. Cumulative (CUM) GPA refers to the GPA calculated for the entire period of study at LCC.

#### FINAL GRADE APPEAL PROCESS

A student who believes that he or she has been given a grade unfairly must follow these steps in sequence:

1. Submit a written appeal to the instructor who gave the grade, stating the reason(s) the student feels a change of grade is warranted. Schedule a conference with the instructor, at which time the instructor will explain to the student how the student's grade was determined. The registrar can assist students in contacting an instructor.
2. If the instructor does not believe that a change in grade is warranted, and the student wishes to continue with the appeal, the student may submit a written appeal to the corresponding department chair.
3. If the department chair decided that the grade should not be changed, the student may submit a written appeal to the Academic Appeals Committee. The Academic Appeals Committee would investigate the grade appeal and provide decision to a student and faculty member.
4. The timeline for submitting grade appeal is the following:
  - a. Student appeal to the instructor - within 2 working days after the receipt of the grade;
  - b. Instructor's reply to the student - within 2 working days after the receipt of the appeal;
  - c. Student appeal to the corresponding department chair - within 1 day after the receipt of the reply from the instructor.
  - d. Department chair's reply to student's appeal - within 2 working days after its receipt.
  - e. Student appeal to the Academic Appeals Committee - within 1 working day after the receipt of the reply from the Department Chair.
  - f. Academic Appeals Committee reply - within 3 working days after the receipt of student's appeal.

5. If a student or a faculty member is not satisfied with the decision of the Academic Appeals Committee, they may appeal the decision of the Academic Appeals Committee to the Academic Vice President within 1 day after the receipt of Academic Appeals Committee's decision. Academic Vice President provides the decision within 3 working days. Academic Vice President's decision is final and not negotiable.

#### CHANGE OF GRADE BY INSTRUCTORS

Requests for change of grades are submitted by the professor to the Registrar only when an error in the original grade is found, or when an Incomplete is completed. No change of grade can be made after a diploma or diploma supplement is issued.

#### REPEATED COURSES

The original grade for a course is included on the transcript. A repeated course is so designated and is printed with the new grade earned. In calculating the cumulative GPA only the higher grade is used. If a student repeats a course in order to pass (because they failed the first time), an unlimited number of attempts may be made. Students may only repeat a course once in order to improve their academic record. In cases where the course was initially passed and subsequently repeated, credit is granted only once for the course.

#### REQUEST FOR TRANSCRIPTS

Persons may request transcripts of their academic record at LCC. Official transcripts bear the signature of the appropriate university official and the official LCC stamp. Official transcripts can be requested as part of an application to another university and can be sent directly to the other institution. Unofficial transcripts, without stamp and signature, may be requested for a student's personal use.

Fees for transcripts are listed in the Student Financial Services section.

#### PRIOR LEARNING ASSESSMENT

Prior Learning Assessment is the assessment and recognition of learning achievements and competencies acquired in non-formal and informal ways. The goal of the assessment of prior learning is to contribute to a person's desire for lifelong learning, to meet the individual learning needs and guarantee a person the opportunity to validate the acquired knowledge and skills. For more information please contact LCC Registrar at [registrar@lcc.lt](mailto:registrar@lcc.lt).

The procedures apply to the following individuals:

- those with at least secondary education who are planning to study in a formal program of study at the University and wish to evaluate competencies acquired in this way (work activities, independent study, internships, seminars, projects and so on);
- enrolled students who seek to formalize learning achievements acquired through non-formal and informal learning.

#### Assessment of Prior Learning

Candidates may apply to assess their learning achievements acquired through:

- work activities;
- volunteering;
- internships, courses and other activities that lasted for a limited period of time;
- independent study;

- education through hobbies

Candidates must be persons with at least a high school diploma:

- without bachelor degree in the field but with work experience of at least 3 years;
- with higher education degree but employed in a different field for at least 3 years;
- interrupted studies in higher education for various reasons

Learning achievements may be assessed using the following methods: interview, tests, performance monitoring, portfolio, self-analysis and others. For each assessment of each competency at least three assessment methods must be used.

Competency assessment and recognition is carried out by the Committee.

### Organization of the Assessment of Prior Learning

- Before the start of the assessment, the candidate has to apply in writing to the Registrar's office. A contract regarding the assessment of competencies where both parties' responsibilities are outlined is signed between the University and a candidate.
- Assessment of prior learning takes place once a year and consists of the following integral parts: informing, consulting, assessment and formalization of competencies.
  - **Information stage:** A candidate has the right to full information about the principles of assessment, procedures, conditions, and possible assessment results. A candidate shall pay the registration fee (for registration and consultation).
  - **Consultation stage:** A consultant from the given Department is appointed to the candidate to advise on possible evaluation methods, how to prepare a portfolio, in what form to provide information, how to prepare for various assessments (interview, test, etc.). The candidate receives not more than four consultations in total. One consultation is 1 academic hour.
  - **Assessment stage:**
    - The President appoints a 3-person Committee for competency assessment.
    - The Committee examines the content of the documents and decides what methods will be used to evaluate informally learning achievements and informs the candidate.
    - The Committee performs assessment and formalization in 30 days.
    - The Committee has the right to ask to supplement a portfolio with additional evidence. In this case, assessment time is adjusted by mutual agreement.
    - The committee prepares the final evaluation report which concludes whether competencies are recognized or not.
  - **Formalization stage:**
    - Recognized competencies and assessment results are registered as learning achievements of the study program and recorded into a tracking sheet.
    - Not more than 75% of the study program can be recognized through PLA.
    - Electives are recognized with no limitations;
    - Thesis and/or comprehensive exam cannot be recognized;
    - Credit transfer letters are submitted by the Registrar to the Academic Vice President for approval;

- A candidate is informed about the decision and assessment results.
- Registrar's office issues the candidate a transcript of the courses accredited.

### **Final Provisions**

- A candidate has the right to appeal the results of the assessment. If a person does not agree with the decision, he may within 5 days of receipt of the reply appeal to the President.
  - Appeals are evaluated by an Appeal Committee consisting of 3 members appointed by the President. The Appeal Committee consists of two program lecturers and one social partner.
  - The candidate may be invited to the appeal hearing. A candidate may not be represented by another person.
  - The Appeal Committee shall examine the appeal within 30 calendar days from receipt of the appeal and submit a written response to the candidate.
  - The decision of the Appeal Committee is recorded in the minutes that are signed by all the members of the Appeal Committee. The Appeal Committee records the new assessment decision (if it is changed). Any new assessment decision shall be signed by all members of the Appeal Committee.
- A fixed fee is charged for the competency assessment and recognition which includes:
  - Application and consultation fee (not more than 1 BSI).
  - Assessment fee depends on the applicant's competences and learning achievements. Fee for one credit may not be greater than 0.6 BSI.

## **ACADEMIC STANDING**

### **GOOD STANDING**

In order to remain in good standing students must maintain a minimum CUM GPA of 6.00. The CUM GPA will be evaluated at the end of every semester. Students whose CUM GPA drops below 6.00 receive a warning from the Registrar's Office or Program Director, and they are put on probation. Students whose CUM GPA remains below 6.00 after the consecutive semester are usually dismissed.

## **ACADEMIC INTEGRITY POLICY**

### **ACADEMIC INTEGRITY**

LCC seeks to be an institution that incorporates Christian character into all its decisions, activities and programs. Thus academic integrity is of highest importance. Students and faculty work together in relationships based on trust. Trust and integrity are essential to strong character and responsible citizenship.

As students accomplish academic work, LCC wants them to develop integrity, trust and strong character. LCC encourages students to develop their own thinking and make their own conclusions based on their own research. Each student's writing, assignments and other work should reflect that student's thought and effort. LCC believes that each student should be rewarded for his or her own work and shouldn't benefit from work that is not their own or work that is done dishonestly.

For these reasons LCC addresses and disciplines academic misconduct.

## PLAGIARISM

Any of the following violations are deemed instances of plagiarism:

- Using the exact words of a published or unpublished author without quotation marks and/or without making reference to the source of these words.
- Using another student's research or writing assignment, in whole or in part, and submitting it as one's own work.
- Submitting course work that the student did not create and presenting it as his or her own. For example, using a ghostwriter; using artificial-intelligence text-generation or paraphrasing tools to the extent that it is no longer recognizable as the student's genuine work; or having someone revise or edit work to the extent that it is no longer recognizable as the student's genuine work.
- Duplicating a table, graph or diagram, in whole or in part, without reference to the source.
- Paraphrasing the conceptual framework, research design, interpretation, or any other ideas of another person, whether written or verbal (e.g. personal communications, ideas from a verbal presentation) without reference to the source.
- Using your own work from a previous or current course without proper citation.

Work may be deemed minimally plagiarized or substantially plagiarized at the instructors' discretion with reference to the descriptions of these in the Faculty Handbook and the Students Handbook.

Where a paper is deemed by the instructor to be minimally plagiarized, the instructor will require the paper to be rewritten in correct form, with a grade reduction as penalty. The grade reduction is to be determined by the instructor.

Where the assignment is deemed by the instructor to be substantially, the paper will be given a 0% with no possibility for regaining those points. The instructor will submit an Academic Misconduct Incident Report to the Registrar along with the plagiarized paper.

## CHEATING

Any of the following violations are deemed instances of cheating:

- Copying the answers of another student in any test, examination, or take-home assignment.
- Using materials in an examination or test other than those approved by the instructor.

If a student cheats during a quiz, test or final examination, the student's examination may be removed. The student receives a 0% for the examination. The instructor will submit an Academic Misconduct Incident Report to the Registrar along with the quiz, test or final examination.

## OTHER ACADEMIC MISCONDUCT

Other types of academic misconduct include:

- Fabricating evidence or statistics which supposedly represent original research.
- Returning a test for a proposed grade improvement having changed any information on that test after it was marked or scored.
- Submitting the same paper or portions thereof for more than one class or assignment, without approval by the instructors involved.
- Knowingly contributing to another student's cheating or plagiarism by sharing, for the purpose of deceit, material with another student
- Any other actions that compromise academic integrity.

If a student commits an act of academic misconduct the instructor will submit an Academic Misconduct Incident Report with a description and supporting documentation describing the misconduct.

#### **DISCIPLINE**

Two instances of substantial plagiarism, or an instance of substantial plagiarism combined with any other form of cheating or academic misconduct within a single class, will result in failure of the course, a warning letter to the student and a disciplinary meeting with the Academic Vice President.

Two instances of substantial plagiarism, or an instance of substantial plagiarism combined with any other form of cheating or academic misconduct within two different classes, will result in a warning letter to the student and a disciplinary meeting with the Academic Vice President.

A third instance of substantial plagiarism, cheating or other academic misconduct results in dismissal.

#### **DISCONTINUING STUDIES**

Disruption of studies for any reason will lengthen the amount of time required to complete the program of study. See the section on Academic Requirements.

#### **ACADEMIC LEAVE**

A student wishing to leave LCC voluntarily for a limited period may choose to be classified as a student on Academic Leave. Application for Academic Leave should be made during the semester prior to the intended leave. An application form is available at <https://lcc.lt/academics/forms-requests>. The purpose for requesting Academic Leave should be indicated on the form. Students must not have any outstanding debts.

Academic Leave may be granted for periods of up to one year. A student who has been absent for more than one year will be considered withdrawn from LCC.

Students on Academic Leave shall retain all the catalog privileges of continuous enrollment. Students should be aware, however, of the consequences of stepping out of the annual sequence of courses. Additional semesters may be required in order to complete the program. After returning from academic leave, there is no need to reapply for admission to LCC.

Students should also note that academic leave counts toward the 5 years required to complete the degree requirements for graduation.

#### **WITHDRAWAL FROM LCC**

During the semester, a student intending to withdraw from LCC is required to complete a Withdrawal Request Form available online <https://lcc.lt/academics/forms-requests>. The SFS Office will pay any refund due to the student after the student has officially withdrawn.

#### **READMISSION AFTER WITHDRAWAL**

Students who have withdrawn from studies but would like to return will be required to apply for readmission by contacting the Registrar. Readmission will take into full account the student's complete record of past performance at LCC. Students who have not attended LCC for more than two academic years will be required to follow the curriculum in the catalog for the

academic year in which they are reinstated. Acceptance, denial, or readmission on probation, are the possible options open to Academic Vice President.

#### DISMISSAL

The decision to dismiss a student is determined by Committee on Academic Standing (CAS) after a careful review of student's academic performance (e.g. if CUM GPA goes down after the second or third semester on probation).

Students who have been dismissed lose the status of student and with that all rights and privileges afforded to LCC students.

#### SUSPENSION

The decision to suspend a student is determined by CAS, Committee on Discipline (COD) or a combination of both after careful review in case a student is unable to remain in Good Academic Standing or to conform to the Community Standards due to any unusual circumstances including circumstances caused by medical, psychological, behavioral and/or discipline issues.

Suspension provides students the opportunity to consider whether they wish to continue their education at LCC. While on suspension the person loses the status of student and with that all rights and privileges afforded to LCC students. Suspensions are always at least one semester and seldom more than two semesters in length.

#### APPEAL PROCESS AFTER SUSPENSION/DISMISSAL

**STEP #1** Students who have been suspended or dismissed and wish to appeal the decision need to discuss their situation with the CAS members at a specially arranged CAS hearing. If a student is unable to attend the hearing, he/she can send a statement explaining the reasons why the decision needs to be reviewed. CAS will communicate the final decision after the hearing. If a student fails to attend the hearing or send a statement, CAS decision is final and non-negotiable.

**STEP #2** Students who are not satisfied with CAS decision after the hearing may submit a final written appeal to the Academic Vice President within 24 hours. The Academic Vice President will review the case along with the Registrar and a Program Director. That decision will be final and non-negotiable.

#### READMISSION AFTER SUSPENSION/DISMISSAL

Readmission for suspended students is not automatic and students may apply for readmission following the applicable suspension period. Suspended students may apply for readmission to LCC by contacting the Registrar. Suspended students must present evidence that they are ready to return to LCC. The Academic Vice President will take into full account the student's complete record of past performance at LCC. Suspended students are readmitted on probation if their CUM GPA was below 6.00 at the point of suspension.

Dismissed students are not normally readmitted. However, in cases of strong rationale students may reapply but they are not guaranteed readmission. Dismissed students may reapply after three semesters away from LCC by contacting the Registrar. CAS will take into full account the student's complete record of past performance at LCC.

Students who have not attended LCC for more than two academic years will be required to follow the curriculum in the catalog for the academic year in which they are readmitted. If a readmitted student fails to live up to the terms of their contract, the student will normally be dismissed.

## 06 STUDY PROGRAMS

MA TESOL

TESOL Graduate Certificate Program

MA TESOL Practicum Options

MA International Management

MA IM Guest Student Program

Academic Calendar



## MA TESOL

### (TEACHING ENGLISH TO SPEAKERS OF OTHER LANGUAGES)

#### MISSION STATEMENT

The MA TESOL (Teaching English to Speakers of Other Languages) program provides a rigorous education in applied linguistics and transformative English language teaching methodology. This program is offered in a uniquely designed format that provides working individuals or students with a flexible schedule to obtain their Master's degree on a part-time basis through a web-based, blended-learning model. The program's design builds on the strength of the university's historic experience with teaching English in the regional and local community and offers a graduate-level degree for those interested in pedagogical excellence. The students who enroll in this program are usually international language teachers who desire to enrich their professional credentials and methodological competence. The goal of this program is to equip graduates for teaching, administrative and leadership positions in the field of TESOL. The core of this program consists of building on theoretical linguistic frameworks for the purpose of researching and applying principles of language teaching pedagogy in practical settings.

#### CAREER OPPORTUNITIES

A graduate of the MA TESOL program is prepared to teach English to speakers of other languages, to participate in the administration and management of English language programs, and to engage in further research in the field of applied linguistics at the doctoral level. It is designed for those who are willing to deepen their knowledge of applied linguistics as well as those who want a thorough knowledge of foreign language teaching methods and their practical application in international contexts. The course schedule is structured so that working professionals internationally are able to complete the program in 24 months. This design provides the opportunity for deep engagement of the material, connections within community, and application within the topic of one course at a time. The affordable cost of the program as well as the convenience of this program makes it ideal for both working language teachers seeking promotion or leadership positions and other individuals seeking a TESOL related career around the world.

**The MA TESOL program** at LCC International University is geared toward a wide audience of applicants who are or seek to be engaged in teaching English or administering language programs. It is designed for those who are interested in deepening their knowledge of applied linguistics as well as those who want a thorough knowledge of foreign language teaching methods and their practical application in international contexts. In particular, the program is designed for:

- Individuals serving in missions as English language teachers
- English teachers who are teaching in an increasingly multilingual world
- Leaders who are interested in language program administration and management
- Individuals who are interested in research in the field of applied linguistics.
- High school teachers eager to enrich their professional competence
- Individuals who have received their Bachelor's degree and want to pursue a teaching career anywhere in the world

## MA TESOL COURSES

CODE	TITLE	ECTS CREDITS
ENG 500	Teaching English as an International Language	6
ENG 510	Linguistic Theory and Language Teaching	6
ENG 520	Second Language Acquisition Theory	6
ENG 530	Curriculum and Materials Design	6
ENG 540	Methods of Second Language Pedagogy	6
ENG 551	Language Assessment	6
ENG 580	Integrated Skills Practicum	6
ENG 610	Action Research Practicum	6
ENG 650	Theory and Practice of Grammar Teaching OR	
ENG 660	Program Administration	6
ENG 671	Research Methods	6
ENG 680	Thesis I: Research and Proposal	12
ENG 690	Thesis II: Writing and Defense	18
TOTAL CREDITS		90

## THESIS REQUIREMENTS

All students in the **MA TESOL program** are required to write and defend a thesis based on original research. The final semester of the program will be devoted to completing research and writing the thesis under the supervision of a professor. ENG 680 Thesis I: Research and Proposal (12 ECTS) and ENG 690 Thesis II: Writing and Defense (18 ECTS) are the courses dedicated to thesis work.

## TESOL GRADUATE CERTIFICATE PROGRAM

The MA TESOL Graduate Certificate Program is for pre-service or in-service teachers who which to enroll in a MA TESOL course (or several courses) without committing to the full two-year program. Students enroll as a "Guest Student" and earn 6 ECTS credits per course. Participants are full members of the course; they have access to the lectures, they join in group discussions, and they complete projects and assignments. Students will also receive feedback on course work and grades from the instructor. When a student has completed four (4) courses, they earn a MA TESOL Graduate Certificate. However, students may elect to take fewer than four (4) courses.

Students who successfully complete courses through the Graduate Certificate Program can easily continue in the program and enroll as a full-time student in the MA TESOL Program, because credits earned as through the Graduate Certificate Program can be transfer to LCC's MA TESOL program. Alternatively, ETCS credits earned can be transfer to other universities.

### Courses

The Graduate Certificate Program courses are offered each spring semester.

Courses include:

- ENG 510 Linguistics
- ENG 540 Methods of Second Language Pedagogy
- ENG 530 Curriculum and Materials Design
- ENG 551 Language Assessment

**Student Status:** Guest Students

**Course Delivery:** Fully online; asynchronous

**Credits:** Guest students can enroll for Credit only; Guest students cannot enroll to audit.

### **Tuition**

Guest students pay the same price as full-time students for a 6 ECTS course. There is no financial aid for Guest students.

### **Admissions requirements**

We aim to make the admission requirements as easy as possible. Students apply online with the LCC Admissions office. Requirements for admission are the same as for the MA TESOL Program.

1. Application
2. Application fee
3. CV
4. English proficiency test results for non-native English speakers
5. Interview with an Admissions counselor and MA TESOL Program Director

### **Certificates**

Certificates will be issued for students who successfully complete four (4) courses as a guest student. Certificates will be issued by the MA TESOL Program.

### **MA TESOL PRACTICUM OPTIONS**

All MA TESOL students will enroll in ENG 580 Integrated Skills Practicum, earning 6 ETCS credits. This practicum course requires the students to teach and reflect on the teaching process with the help of a practicum supervisor. Students have several options for completing their practicum hours

MA TESOL students are responsible for finding their own practicum locations and supervisors. Students may elect to do their practicum in any country in the world. The course instructor and the MA TESOL Program Director, however, may have suggestions. Students may elect to complete their practicum in private language programs, public schools or summer camps. MA TESOL students may elect to complete their practicum in LCC's Summer Language Institute in July on campus. SLI is a high energy environment for teachers and students as we enroll nearly 250 teenagers from across the region each summer. Classes run daily and co-curricular activities are planned in the evenings. SLI has a long tradition of excellent English language instruction and a healthy atmosphere for teenagers. The program includes classes from elementary to advanced levels of instruction. Nearly 40 North American teachers volunteer their time to come to Lithuania to teach at SLI; there are good opportunities for collegiality.

Students will submit a Practicum Application to the instructor of ENG 580 Integrated Skills Practicum to get approval for their practicum before beginning accumulating academic hours for the practicum.

## MA INTERNATIONAL MANAGEMENT

### MISSION STATEMENT

The MA International Management program prepares highly qualified, adaptable, flexible and versatile/universal specialists of management who possess a deep knowledge of modern management theories and methods, and are able to assess and apply acquired knowledge to make enterprise-level decisions and implement strategies required in today's dynamic business and global economic environment. In addition, graduates will integrate knowledge and analytical skills for independent research, and apply theoretical and research findings in ways that improve the community, organizations, and ministries across the country and around the world. The program is designed to meet 21st century needs, and address organizational and global issues and not just specific business issues. The program focuses on global engagement, and seeks to develop cultural intelligence, and global mindsets. Students are equipped to deal with the diverse world, to address challenges, and to face the dynamic, rapidly changing, globally connected business world.

### CAREER OPPORTUNITIES

A graduate of the MA International Management program will have a vast number of career opportunities in organizations and companies whose operations are cross-border or cross-cultural. Career opportunities will be found in NGOs, government Foreign Service departments and these business units: management, finance, marketing, transportation and logistics, and management information systems. Additionally, graduates of the MA IM will have increased opportunities for progression in management and leadership functions within their own organizations based on a greater understanding of the business aspects associated with their organizations. Graduates from the program will have a unique advantage of being prepared to recognize and utilize global business opportunities either as entrepreneurs or intrepeneurs. Graduates of the International Management program will be able to work in various companies at the middle or upper management level. This qualification is particularly necessary in order to work in international and national businesses, governmental and NGO, educational institutions and other organizations, which are developing and implementing international projects. Most upper management careers require an advanced degree in business. The list of possible career opportunities for graduates with an MA International Management includes the following: Marketing Manager, Business Manager, CEO, Human Resources Manager, Product Manager, and Project Manager. In addition, management analysts often have a Master's degree, especially one that includes the academic rigor of Thesis research. The program will also be a great asset for students that would choose to start their own business. Students who complete the MA will also be prime candidates for promotion and as such will move up in the management area of any career that they are currently working in. This would apply to professional areas such as health care providers, educators, and engineers. Management is a part of every profession and organization and as such the career opportunities are very broad. The international perspective of this program will add great value since many companies operate worldwide, most executive and top-level management positions will go to employees with graduate degrees like the MA International Management.

While career opportunities are broad and plentiful, the MA International Management program, with a strong research focus, will ensure that graduates are eligible for higher level study programs (PhD).

## MA INTERNATIONAL MANAGEMENT COURSES

CODE	TITLE	ECTS CREDITS
MGT 510	Global Marketing & Business Cultures	6
MGT 515	Financial Literacy for Strategic Leaders	6
MGT 520	Organizational Design & Change	6
MGT 545	Business Creativity & Innovation	6
MGT 560	Nongovernmental Organization Leadership, Sustainability and Philanthropy I	3
MGT 570	Strategic Human Resource Development	6
MGT 580	Management Theory & Strategy	6
MGT 590	Leadership & Ethics in Business Strategy	6
MGT 640	Data Driven Decision-Making	6
MGT 641	Business Research Methods & Metrics	6
MGT 660	Nongovernmental Organization Leadership, Sustainability and Philanthropy II	3
MGT 691	Thesis I	12
MGT 693	Thesis II	18
TOTAL CREDITS		90

## MA INTERNATIONAL MANAGEMENT

### THESIS REQUIREMENTS

The **MA International Management program** culminates in a final Thesis Project (30 ECTS) that demonstrates the students' ability to articulate both management theories and original ideas in conducting a comprehensive research project. To write the thesis, students must be enrolled in MGT 691 Thesis I (12 ECTS) and MGT 693 Thesis II (18 ECTS), a total of 30 ECTS. In addition, students must successfully complete MGT 641 Business Research Methods and Metrics.

### MA IM GUEST STUDENT PROGRAM

The MA IM Guest Student Program is available for people who wish to enroll in an MA IM course (or several courses) without committing to the full two-year program. Students enroll as a "Guest Student" and earn the assigned ECTS credits per course. Guest Students are full members of the course; they have access to the lectures, join in group discussions, and complete projects and assignments. Guest Students are not required to attend residencies. Guest Students receive feedback on course work and grades from the instructor. When a student has satisfactorily completed a course, they earn an MA IM Certificate of Completion for the individual course.

Students who successfully complete courses through the Guest Student Program can easily continue in the program and enroll as a full-time student in the MA IM Program since credits earned through the Guest Student Program can be transferred to LCC's MA IM program. Alternatively, ECTS credits earned may be transferred to other universities.

### Courses

Guest Students may enroll in any of the MA IM courses offered during the two-year program if they meet any stated prerequisites for the course.

**Student Status:** Guest Students

**Course Delivery:** Fully online; asynchronous

**Credits:** Guest students can enroll for Credit only; Guest students cannot enroll to audit.

### **Tuition**

Guest students pay the same price as full-time students for a 6 or 3 ECTS course. There is no financial aid for Guest students.

### **Admissions requirements**

We aim to make the admission requirements as easy as possible. Students apply online with the LCC Admissions office. Requirements for admission are the same as for the MA IM Program.

1. Application
2. Application fee
3. CV
4. English proficiency test results for non-native English speakers
5. Interview with an Admissions counselor and MA IM Program Director

### **Certificates of Completion**

Certificates of Completion will be issued for students who successfully complete a course as a Guest Student. Certificates will be issued by the MA IM Program.

## **ACADEMIC CALENDAR**

### **MA TESOL**

Both courses for first year students in the fall semester begin during the Summer Residency Sessions on campus. During the Summer Residency Sessions, each class meets for one week, for 3 hours every weekday. The courses continue online for 6 weeks.

During the spring and summer semesters, courses are fully online, asynchronous. The course schedule is arranged so that students enroll in one course at a time. In the first year, each of the online courses is 7 weeks long. In the second year, ENG 671 Research Methods and ENG 610 Action Research run simultaneously for 14 weeks.

<b>Fall Semester 2023</b>	
July 31 – August 11	Summer Residency Session begins (on campus) ENG 520 Second Language Acquisition First year students; course begins ENG 500 Teaching English as an International Language First year students; course begins ENG 671 Research Methods Second year students; course begins ENG 610 Action Research Second year students; course begins
August 4, Friday	Thesis Defense
August 11, Friday	Summer Residency Session ends (on campus) MA Programs Graduation

August 12-20	Break/ No classes
August 21, Sunday	ENG 520 Second Language Acquisition First year students; course resumes ENG 671 Research Methods Second year students; course resumes; 14 weeks ENG 610 Action Research Second year students; course resumes; 14 weeks
October 1, Sunday	ENG 520 Second Language Acquisition; course ends
October 2, Monday	ENG 500 Teaching English as an International Language First year students; course resumes
November 12, Sunday	ENG 500 Teaching English as an International Language; course ends ENG 671 Research Methods; course ends ENG 610 Action Research; course ends
November 13 - 18	Registration for Spring 2024
November 13, 2023 - January 2, 2024	Winter holiday break/ No classes
December 12, Tuesday	Payment deadline for Spring 2024
<b>Spring Semester 2024</b>	
January 2, Monday	ENG 510 Linguistics First year students; course begins <i>ENG 580 Integrated Skills Practicum.</i> <i>First year students may begin practicum hours;</i> <i>although registration is in summer term</i> ENG 660 Program Administration Second year students; course begins
February 18, Sunday	ENG 510 Linguistics; course ends ENG 660 Program Administration; course ends
February 19, Monday	ENG 540 Methods of Second Language Pedagogy First year students; course begins ENG 680 Thesis I Second year students; course begins
February 26- March 1	Registration for summer semester 2023
March 25, Monday	Payment deadline for summer semester 2023
March 31, Easter April 1, Easter Monday (holiday)	No classes
April 7, Sunday	ENG 540 Methods of Second Language Pedagogy; course ends ENG 680 Thesis I; course ends
April 8-14	Spring Break/ No classes
<b>Summer Semester 2024</b>	

April 15, Monday	ENG 530 Curriculum Design First year students; course begins ENG 580 Integrated Skills Practicum First year students; course officially begins ENG 690 Thesis II (18 Credits); 14 weeks Second year students; course begins
June 2, Sunday	ENG 530 Curriculum Design; course ends
June 3, Monday	ENG 550 Language Assessment First year students; course begins ENG 690 Thesis II (18 credits) Second year students; course continues
July 21, Sunday	ENG 550 Language Assessment; course ends ENG 580 Integrated Skills Practicum; course ends
July 22-28 Monday- Sunday	Summer Break; No classes
<b>Fall 2024 (new academic year @ LCC)</b>	
July 29, Monday	Summer Residency Session begins (on campus)
August 6, Tuesday	Thesis Defense Day
August 9, Friday	MA Programs Graduation
August 9, Friday	Summer Residency Session ends

Note: although all necessary courses will be offered, the order of their appearance in the program may be subject to change.



ACADEMIC CALENDAR  
INTERNATIONAL MANAGEMENT

The courses will be offered through a cohort-based program approach and will include residency and online learning. There are three residency periods included in the program. Students participating in the program will spend these residency periods on the campus of LCC International University.

Each year of the program (Year 1 and Year 2) begins with an intensive 10-day residency session that involves at least 10 contact hours for each of the three courses (30 hours). Writing workshops and business tours will be included in the residency sessions. During the remaining 13 weeks of the term, students will transition to online studies to complete 35 additional instructor contact hours for each course, and the independent and group studies. The third residency is one week at the end of the two-year program when the student will defend their thesis and graduate.

**COHORT 2022-2024: Second Year starting August 2023, Graduation August 2024:**

TERM IV FALL 2023

Online Session:

August 7 – November 10, 2023  
MGT 640 Data Driven Decision-Making  
MGT 641 Business Research Methods & Metrics  
MGT 660 NGO Leadership, Sustainability and Philanthropy II

TERM V SPRING 2024

Online Session:

January 2 – April 5, 2024  
MGT 691 Thesis I

TERM VI SUMMER 2024

Online & Residency Session:

April 15 – August 9, 2024  
MGT 693 Thesis II

Summer Residency:

*Monday, August 5, 2024 - Thesis Defenses 2022 Cohort Students*  
*Friday, August 9, 2024 - Graduation of 2022 Cohort Students.*

**COHORT 2023-2025: First Year starting August 2023, Second Year starting August 2024, Graduation August 2025**

**TERM I FALL 2023**

Summer Residency 1<sup>st</sup> Year: August 2 – August 11, 2023  
MGT 510 Global Marketing & Business Culture  
MGT 570 Strategic Human Resource Development  
MGT 580 Management Theory & Strategy

Monday, August 7, 2023	Thesis Defenses 2021 Cohort
Friday, August 11, 2023	Graduation of 2021 Cohort

Online Session: August 14 – November 10, 2023  
MGT 510 Global Marketing & Business Culture  
MGT 570 Strategic Human Resource Development  
MGT 580 Management Theory & Strategy

**TERM II SPRING 2024**

Online Session: January 2 – April 5, 2024  
MGT 515 Financial Literacy for Strategic Leaders  
MGT 520 Organizational Design & Change  
MGT 590 Leadership & Ethics in Business Strategy

**TERM III SUMMER 2024**

Online Session: April 15 – July 19, 2024  
MGT 545 Business Creativity & Innovation  
MGT 560 NGO Leadership, Sustainability and Philanthropy I

**TERM IV FALL 2024**

Summer Residency 2<sup>nd</sup> Year: July 31 – August 9, 2024  
MGT 640 Data Driven Decision-Making  
MGT 641 Business Research Methods & Metrics  
MGT 660 NGO Leadership, Sustainability and Philanthropy II

Online Session: August 12 – November 8, 2024  
MGT 640 Data Driven Decision-Making  
MGT 641 Business Research Methods & Metrics  
MGT 660 NGO Leadership, Sustainability and Philanthropy II

**TERM V SPRING 2025**

Online Session: MGT 691 Thesis I

**TERM VI SUMMER 2025**

Online Session: MGT 693 Thesis II

<i>Spring and Summer 2025 dates to be determined by 2025 Academic Calendar.</i>
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**Note:** although all necessary courses will be offered, the order of their appearance in the program may be subject to change.

## 07 COURSE DESCRIPTIONS

## MA TESOL

### **ENG 500**

#### **Teaching English as an International Language: 6 ECTS credits**

The course asks foundational questions about how we understand the inherent complexities in English language teaching in local contexts that are increasingly interconnected on global platforms. Throughout the course, the factors of political history, cultural particularity, and language choice are examined related to the dynamics of global uses of English worldwide. Through an assessment of current literature, investigation into specific teaching contexts, and reflection on faith integration activities, this course is designed to challenge students to examine their own assumptions, values and beliefs which inform their perspective of the English language teaching field as well as their current priorities and teaching practices.

### **ENG 510**

#### **Linguistic Theory and Language Teaching: 6 ECTS credits**

This course offers the students an overview of the field of linguistics with attention to the ways that linguistic knowledge informs good teaching practice. The course familiarizes students with the main subfields of linguistics (phonetics, phonology, morphology, syntax, semantics, pragmatics, and sociolinguistics) and students solve linguistic exercises to strengthen their abilities to analyze linguistic data. Students are exposed to a variety of historic and contemporary approaches to understanding linguistics, and attention is paid to the interaction of linguistics theory and language teaching.

### **ENG 520**

#### **Second Language Acquisition Theory: 6 ECTS credits**

The goal of this course is to broaden students' knowledge of the theoretical approaches to second language acquisition (SLA) and the issues surrounding the process of acquiring a second language. In the first part of the course, students are introduced to the main theoretical approaches to understanding SLA with discussion of the practical implications of different views on SLA theory. The second part of the course investigates SLA process and its complexity by considering a number of different variables that have an impact on overall learner success; age, individual differences, styles and strategies, pedagogical approaches, transfer, and implicit vs. explicit approaches to learning.

### **ENG 530**

#### **Curriculum and Materials Design: 6 ECTS credits**

This course presents English language program preparation based on student needs-based analysis. Materials development and design methods are discussed. Students are taught how to prepare programs for longer periods of time than one day class. Students are also taught the application of theoretical knowledge in assessing student needs, outlining goals of the program and objectives of the course, developing the syllabus and preparing appropriate materials. Attention is given to the application of information technology and multimedia use for English language learning. Students are also taught to analyze the newest teaching materials; textbooks are examined and evaluated.

### **ENG 540**

#### **Methods of Second Language Pedagogy: 6 ECTS credits**

This course gives an overview of effective pedagogical techniques for teaching English to speakers of other languages. Students will learn methodological approaches that support teaching receptive and productive skills as well as some practical classroom ideas for integrating

skills in the EFL classroom. The course includes introduction to task based learning, CLIL, and English for specific purposes. Emphasis is on culturally and contextually appropriate pedagogy.

### **ENG 551**

#### **Language Assessment: 6 ECTS credits**

This course deepens the students' knowledge in the theoretical background of English language assessment and exposes the students to the language tests (their properties and purposes) available for today's classroom and institutional use. The course also provides the guidelines and criteria for examining and evaluating English language tests. In the second part of the course, students are taught how to design, implement and evaluate valid and comprehensive language tests for the assessment of adult language proficiency. The course introduces the students to the statistics commonly employed in language testing. Finally, the course challenges students to utilize authentic assessment measures, ensuring that both formative and summative evaluation occurs within the English language curriculum.

### **ENG 580**

#### **Integrated Skills Practicum: 6 ECTS credits**

It is a practicum course giving the opportunity for students to plan, apply, and reflect on pedagogical techniques in classrooms. In their chosen context, students will prepare real lessons for real students and then reflect on the appropriateness of those pedagogical techniques for the students. The course requires students to observe another teacher and they are required to be observed by the instructor. In this course, students will link theory to classroom practice, developing their own ideas of appropriate pedagogy.

### **ENG 610**

#### **Action Research Practicum: 6 ECTS credits**

This advanced course will combine the theory of research methodology in the language classroom and the PLAN/ACT/OBSERVE/REFLECT model of inquiry. Students will select an area of language teaching, specific to their context, which will form the basis for their research. They will analyze, hypothesize, and test their own theories in their own classrooms. The results of their action research will be used to impact their teaching of language.

### **ENG 650**

#### **Theory and Practice of Grammar Teaching: 6 ECTS credits**

This course deals with the theoretical and practical problems in teaching grammar in the classroom. Students discuss how grammar instruction fits into current theories of language teaching and what it means to teach grammar. Much attention is given to the types of grammatical feedback available for the classroom. A special emphasis is placed on how to create and evaluate materials for teaching grammar.

### **ENG 660**

#### **Program Administration: 6 ECTS credits**

This course is an overview (broadening) of the issues related to managing English language programs in public schools and private language companies. Issues related to staff are teacher recruitment, selection, retention and development. Issues related to curriculum are the design, revision and evaluation of current curriculum, and selection of materials. Students will study a specific context (their own student body) to gain a data driven perspective on the students' needs, goals, and motivations of their students in order to make reasonable decisions regarding placement and management of students enrolled in their program. Students will learn the basics of program management for private language schools and administrative decisions and tasks related to marketing, admissions, registration, and budgeting.

## **ENG 671**

### **Research Methods: 6 ECTS credits**

The course serves as a foundation for doing and critically evaluating research in applied linguistics. It provides the students with a broad overview of research methods available for language research and teaches them how to design language-based studies. In this course the emphasis is given to quantitative and qualitative methods of data collection and analysis. The course also presents the basic concepts of descriptive and inferential statistics and teaches the students how to interpret the statistics of the already published studies.

## **ENG 680**

### **Thesis I: Research and Proposal: 12 ECTS credits**

This course is designed to outline the steps of a thesis design and mentor students through the initial stages of their thesis project. This class is structured to serve as a bridge from students' general research knowledge (covered in the ENG 671 Research Methods course) to applying that knowledge in their specific research area in the thesis project. Assignments in this course are related to developing an extensive literature review, preparing the steps involved in their methodology for IRB review, and completing other thesis proposal components. This course is designed to support initial thesis writing with peer discussion and instructor feedback. The culmination of the course will be at a thesis proposal presentation which lays out the planning and development of a specific project timeline, research background, writing progress, and IRB approved methodology.

Prerequisite(s): Successful completion of all other courses in the program, as well as ENG 671

## **ENG 690**

### **Thesis II: Writing and Defense: 18 ECTS credits**

In this course students demonstrate advanced research knowledge and understanding of second language research methods through an original research project on a significant topic in the field. This project will involve developing data collecting instruments and data coding methods, analyzing data in coherent qualitative and /or quantitative models, and discussing and highlighting novel findings relevant to the field of second language research. Each student will work with a personal thesis advisor, with the final approval of the thesis being given by the Thesis Committee. The thesis must be presented at a public oral defense. The requirements of the thesis include the following components: the problem and its setting, the literature review, data collection methods, summary of results, conclusions and recommendations for further research.

Prerequisite(s): Successful completion of all other courses in the program, as well as ENG 680

## **MA INTERNATIONAL MANAGEMENT**

## **MGT 510**

### **Global Marketing & Business Cultures: 6 ECTS credits**

Study and application of the current challenges confronting marketing organizations in today's global marketing environment. Critical success factors essential to effective and efficient marketing efforts are developed through numerous industry applications. Individual, organizational, and industry factors that impact market-oriented planning, global market development, effective channels management, integrated marketing communications, and attention to competitive advantages are examined. Marketing leadership skills are emphasized, including intercultural communication, cultural sensitivity, acculturation, collaboration, and cultural synergy. The examination of competitive strategy, positioning, advantages, and opportunities are analyzed and discussed.

## **MGT 515**

### **Financial Literacy for Strategic Leaders: 6 ECTS credits**

Today's business environment requires leaders at all levels to interpret, understand, and make decisions based on financial data. This course provides students an intensive study on financial systems, processes, and products within organizations. Specific emphasis is provided on the comprehension and application of financial processes, recurring periodic financial documents, economic indicators, and their individual and collective influence on organizational competitiveness and sustainability. Particular attention is given to students on how these financial processes inform and influence problem-solving and decision-making.

## **MGT 520**

### **Organizational Design & Change: 6 ECTS credits**

The behavior of groups and individuals in organizations is examined using current management theory and research. Emphasis is given to understanding, predicting, motivating, and changing work-related behaviors in organizations during both routine and change periods. Key topics include organizational structure, change processes, culture, power, diversity, performance, resistance, and communication, particularly related to the rapid pace of organizational growth and change.

## **MGT 570**

### **Strategic Human Resource Development: 6 ECTS credits**

Rapid changes in technology and job design, and the dynamic international business environment, along with the increasing importance of learning-and knowledge-based organizations, make strategic human resource development with a focus on performance an increasingly important topic. This course is a study of current trends in strategic human resource development in organizations with a focus on how individuals and groups learn and interact with organizations including motivation, group dynamics, system theory, organizational culture, learning and change from a strategic perspective. Specifically, students will learn how to identify development needs through assessments, analyze jobs, identify, and develop a variety of development activities, including training and coaching, and evaluation of development programs, and apply those in strategic decision-making situations and policy development

## **MGT 580**

### **Management Theory & Strategy: 6 ECTS credits**

Current and historical perspectives related to the organization and business strategy foundation and top management development are studied, including organizational analysis that leads to strategy formulation and implementation. This course emphasizes the examination of present and historical management theory and practice, as well as current trends in business literature and numerous industry applications.

## **MGT 590**

### **Leadership & Ethics in Business Strategy: 6 ECTS credits**

This course seeks to foster the practice of robust leadership in business (and other organizational settings) from a Christian perspective. The foundation for effectiveness in leadership is built on Christian character and virtue as well as understanding of leadership theory and research. The leader is prepared for ethical decision-making and for strength of character by which to execute those decisions. The course draws first from the Bible and then from philosophy, psychology, history, literature and current events for its principles, exemplars, and case studies.

### **MGT 545**

#### **Business Creativity & Innovation: 6 ECTS credits**

Processes that are used to develop new ideas and opportunities are covered from a managerial perspective, including how to stimulate creativity and imagination in employees and associates. Challenges to innovation management, new product development, collaborative efforts, and the learning organization are examined through theory and application. Course includes both individual and group processes used to strengthen organizational creativity.

### **MGT 560**

#### **Nongovernmental Organization Leadership, Sustainability and Philanthropy I: 3 ECTS credits**

This course is the first part of a two-course study that provides students an intensive understanding that concentrates on LCC International University's key distinctives of leadership in nongovernmental organizations (NGOs), sustainable business practices, and philanthropic behaviors to create unique and ethical outcomes. Specifically, students will receive detailed theoretical foundations of working in NGOs and not-for-profit organizations, current processes and best practices for sustaining the environment and organization, and a deeper understanding and application of philanthropy to support organizational mission, vision and values.

### **MGT 640**

#### **Data Driven Decision-Making: 6 ECTS credits**

In today's fast-changing and increasingly competitive global business environment, sound decisions and creative innovations are driven by advanced data analysis. This course will introduce students to data driven decision-making – the framework, tools, and techniques for conducting data analysis, interpreting the data, and transforming it into meaningful information to base strategic decisions upon. Students will gain the know-how to leverage interconnected data, and vast computational and communication power. This will prepare students to transform business organizations and greatly improve the management of product development and positioning, supply chains, manufacturing processes, and marketing, and thus gain a competitive edge that delivers value for customers, shareholders, employees, and ultimately even the whole society and ecological environment.

### **MGT 641**

#### **Business Research Methods & Metrics: 6 ECTS credits**

This course provides an intensive study of business research process and techniques. Students will learn and utilize specific and systematic steps within the research process, such as formulating and clarifying research topic, critically reviewing the literature, understanding research philosophies and approaches, formulating research design, defining and refining hypothesis and questions, negotiating access and research ethics, selecting samples, data collection, data preparation, data analysis and interpretation, and research reporting. Various Research Methods will be examined and utilized within course projects. Methods that will be introduced include Case Study Design, Focus Groups, Questionnaires, Surveys, and Appreciative Inquiry. Upon completion of the course, students will be able to effectively use research methods within their organizations to tackle issues as they arise and produce quantitative and qualitative analysis to be used in decision making. The Research Methods course provides an opportunity for students to establish or advance their understanding of research through critical exploration of research language, ethics, and approaches, thus preparing them to successfully complete a thesis project.

Prerequisite(s): Successful completion of at least 40% of the program curriculum.



### **MGT 660**

#### **Nongovernmental Organization Leadership, Sustainability and Philanthropy II: 3 ECTS credits**

This course is the second part of a two-course study that provides students an intensive understanding that concentrates on LCC International University's key distinctives of leadership in nongovernmental organizations (NGOs), sustainable business practices, and philanthropic behaviors to create unique and ethical outcomes. Emphasizing the theoretical foundations learned in the first course, students will utilize a project-based approach to develop an actionable plan to assist an organization in their field of choice. This client-based project will develop opportunities for the organization to identify challenges, opportunities, and solutions for organizational success.

Prerequisite(s): MGT 560

### **MGT 661**

#### **Advanced Talent Management: 6 ECTS credits**

Successful organizations not only attract, develop, and retain their employees, they are also able to effectively leverage their human capital to address challenges in the international business world. This course provides additional emphasis on effective talent management within organizations at the operational and strategic levels. Using current established practices and norms from professional partners, this course provides learners with contextualized application of theoretical foundations to maximize their employees as a critical resource for successful organizational outcomes.

Prerequisite(s): MGT 570 (or equivalent course if a Guest Student)

### **MGT 662**

#### **Advanced Strategy Development: 6 ECTS credits**

Successful organizations clearly state and implement their strategic mission, vision, and values to instill a positive organizational culture and support organizational goals. This requires leaders at the tactical and strategic levels to not only develop strategy, but also be able to translate it for application at all levels within the organization. This elective course provides additional emphasis in the effective development of strategy for short-, medium-, and long-term vision and outcomes using current established practices and norms from professional partners within the professional community.

Prerequisite(s): MGT 580 (or equivalent course if a Guest Student)

### **MGT 663**

#### **Project Management: 6 ECTS credits**

In today's challenging international environment, organizational leaders require skilled planning and implementation of projects for internal and external stakeholders. This elective course equips organizational leaders with the theoretical foundation of the elements and processes associated with project management. Using current established practices and norms from professional partners, this course provides learners with contextualized application of theoretical foundations to maximize their skills in the proper planning, execution, and closing for successful organizational outcomes. Special emphasis is given to the accepted project management phases of initiation, planning, execution, monitoring and controlling, and closing.

Prerequisite(s): None

### **MGT 664**

#### **Quality Systems: 6 ECTS credits**

Organizational leaders are tasked and accountable for the smooth, efficient, and effective operations of an organization. Quality systems and processes are valuable tools that provide leaders with the ability to identify challenges, assess organizational processes, and develop processes to enhance organizational effectiveness. This elective course provides learners with an in-depth understanding of various quality systems used in the business environment. Using legacy and modern quality systems, learners will be able to select and implement various quality systems to enhance process efficiency and effectiveness to meet or exceed organizational goals. Prerequisite(s): None

### **MGT 691**

#### **Thesis I: 12 ECTS credits**

In the Thesis Work I, Thesis Work II and Direct Research-Thesis Defense courses, students demonstrate advanced research methods in both an extensive review of literature and original research on a significant topic in the field of International Management. The requirements of the thesis include the following components: the problem and its setting (Thesis Work I), the literature review (Thesis Work I), data collection methods (Thesis Work I), summary of results (Thesis Work II), conclusions and recommendations for further research (Direct Research). The student works with a personal advisor, with the final approval being given by the Thesis Committee. The thesis must be presented at a public oral defense.

Prerequisite(s): successful completion of all program coursework (60 ECTS).

### **MGT 693**

#### **Thesis II: 18 ECTS credits**

In the Thesis II course, students demonstrate advanced research methods in both an extensive review of literature and original research on a significant topic in the field of International Management. This course is a continuation of the thesis process following Thesis I. The requirements of the thesis include the following components: the problem and its setting, the literature review, data collection methods, summary of results, conclusions and recommendations for further research. The student works with a personal advisor, with the final approval being given by the Thesis Committee. The thesis must be presented at a public oral defense.

Prerequisite(s): MGT 691

## 08 FACULTY NAMES AND CREDENTIALS

## MA TESOL FACULTY

### **Daiva Berzinskas, Instructor**

M.Ed. – Curriculum and Instruction with concentration in TESOL, Middle Tennessee State University

B.A. – History and Religious Studies, Cleveland State University

### **Dr. David Broersma, Professor**

Ph.D. – Educational Psychology, Second Language Acquisition and Teacher Education, University of Illinois at Urbana-Champaign

M.A. – Teaching English as a Second Language, University of Illinois at Urbana-Champaign

B.A. – Secondary English Education, Purdue University

### **Dr. Aliel Cunningham, Associate Professor**

Ph.D. – English Language and Linguistics, Purdue University

M.A. – Applied Linguistics, Ohio University

B.A. – English/Secondary Education, Cedarville College

### **Dr. LaNette Dellinger, Associate Professor**

Ph.D. – Curriculum & Instruction: Literacy Education, Virginia Polytechnic Institute & State University

M.Ed. – Curriculum and Instruction: Reading, Virginia Polytechnic Institute & State University

B.A. – Elementary Education, NK – 8, Virginia Polytechnic Institute & State University

### **Dr. Doreen Ewert, Professor**

Ph.D. – Linguistics, Program in TESOL and Applied Linguistics, Indiana University

M.A. – TESOL and Applied Linguistics, Indiana University

M.A. – English Literature, University of Notre Dame

B.A. – English and History, Fresno Pacific College

### **Dr. Robin Gingerich, Associate Professor, Program Director**

Ph.D. – Curriculum and Instruction, University of Iowa

M.A. – Bicultural-Bilingual Studies, University of Texas at San Antonio

B.A. – English Education, Goshen College

### **Dr. Betty Lanteigne, Professor**

Ph.D. – English (Rhetoric and Linguistics), Indiana University of Pennsylvania

M.A. – Curriculum and Instruction TESOL, University of Missouri- Kansas City

B.M. – Viola, University of Kansas

### **Dr. Geraldine Ryan, Associate Professor**

Ph.D. – Intercultural Education, Biola University

M.A. History – Canterbury University

B.A. History – Canterbury University

### **Michael Westwood, Associate Professor**

Ed.D. – Higher Education Leadership, Azusa Pacific University

MA – TESOL Azusa Pacific University

BA – Christian Ministries, Lindsey Wilson College

**Monique Yoder, Associate Professor**

M.A. – Language Testing, Lancaster University

M.A. – Teaching English to Speakers of Other Languages, Michigan State University

B.A. – English, Northern Michigan University

**MA INTERNATIONAL MANAGEMENT FACULTY**

**Dr. David H. Arnott, Professor**

Ph.D. – Management, University of Texas at Arlington

M.B.A. – Business Administration, East Texas State University

B.A. – Speech Communications, Greenville College

**Dr. Kathleen Blanco, Associate Professor**

Ed.D. – Educational Leadership, Research Design, Measurement and Statistics, University of

Houston, Clear Lake

M.E. – Secondary Education, Houston Baptist University

M.A. – Theological Studies, Houston Baptist University

B.S. – Biology and Christianity

**Dr. David E. Deviney, Professor**

D.B.A. – Management, Nova Southeastern University

M.B.A. – Tarleton State University

B.A.A.S. – Tarleton State University

**Dr. Donna F. Falloon, Program Director**

Ph.D. – Organization and Management, Management Education, Capella University

M.B.A. – Management, American InterContinental University

M.B.A. – Marketing, American InterContinental University

B.B.A. – Management, American InterContinental University

**Dr. Dmitrij Katkov, Assistant Professor**

Ph.D. – Business Studies, University of Plymouth, UK

M.A. – Finance with Maritime Finance focus, University of Plymouth, UK

B.B.A. – Management, LCC International University

**Dr. Brad Lemler, Professor**

Ph.D. – Business, Indiana University

M.B.A. – Accounting, Indiana University

M.A. – Theological Studies, Bethel College

M.A. – Economics, University of Notre Dame

M.Sc. – Interdisciplinary Studies, Texas Tech University

B.S. – Business, with High Distinction, Indiana University

**Dr. Joseph Park, Professor**

Ph.D. – Finance, University of California, Berkley

M.B.A. – Finance, University of California, Berkley

B.B.A. – Business Administration, Seoul National University

**Dr. David Petri, Associate Professor**

Ph.D. - Management of Information Systems, Claremont Graduate University

M.B.A. - Management Science and Finance, University of Colorado Boulder

B.S. - Mathematics, Colorado State University

**Henrika Ruginė, Instructor**

M.A. - Management, Klaipeda University

B.A. - Economics, Klaipeda University

**Dr. Jeffrey F. Sherlock, Professor**

Ed.D. - Adult and Community Education, Ball State University

M.B.A. - Management, Ohio University

B.B.A. - Management, Ohio University

**Dr. Jeff Suderman, Associate Professor**

D.S.L. - Strategic Foresight, Regents University

M.A. - Leadership, Trinity Western University

B.A. - Prairie Bible College

**Dr. Joseph Walkowicz, Associate Professor**

Ph.D. - Organization and Management, Capella University

M.A. - Organizational Management, University of Phoenix

B.A. - R.S. Education, Sienna College

**Andrew Williams, Assistant Professor**

Ph.D. Candidate - Nonprofit & Global Studies, Indiana University

M.A. - Theology, Harvard Divinity School

B.A. - Business Administration, Furman University

## 10 APPENDIX

The Apostles' Creed

The Nicene Creed

LCC is committed to the historic Christian faith, which is expressed in the ecumenical creeds. These Creeds were formulated in the early centuries of Christian history, prior to the division of the Church into Orthodox, Catholic and Protestant (or Evangelical) branches. They are shared expressions of our common Christian faith.

### **THE APOSTLE'S CREED**

I believe in God, the Father almighty, creator of heaven and earth.

I believe in Jesus Christ, His only Son, our Lord. He was conceived by the power of the Holy Spirit and born of the Virgin Mary. He suffered under Pontius Pilate, was crucified, died, and was buried. He descended to the dead. On the third day He rose again. He ascended into heaven and sits at the right hand of God, the Father Almighty. From there He shall come to judge the living and the dead.

I believe in the Holy Spirit, the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting. Amen.

### **THE NICENE CREED**

We believe in one God, the Father, the Almighty, maker of heaven and earth, and of all that is seen and unseen.

We believe in one Lord, Jesus Christ, the only Son of God, eternally begotten of the Father, God of God, Light of Light, true God from true God, begotten, not made, one in being with the Father. Through Him all things were made. For us men and for our salvation, He came down from heaven: by the power of the Holy Spirit He was born of the Virgin Mary, and was made man. For our sake He was crucified under Pontius Pilate; He suffered, died, and was buried. On the third day He rose again according to the Scriptures; He ascended into heaven and is seated on the right hand of the Father. He will come again in glory to judge the living and the dead, and His kingdom shall have no end. We believe in the Holy Spirit, the Lord, the giver of life, who proceeds from the Father (and the Son). With the Father and the Son He is worshipped and glorified. He has spoken through the prophets. We believe in one holy catholic and apostolic Church. We acknowledge one baptism for the forgiveness of sins. We look for the resurrection of the dead, and the life of the world to come. Amen.