



LEADERSHIP DEVELOPMENT PROGRAM 2019-2020

Position title: First Year Seminar Student Leader (FYS)

Reports to: Student Success Center (SSC) coordinator

Positions available: 11

Weekly time commitment: 1h of weekly FYS group meetings, 1h of weekly co-teaching in class, class preparation together with the staff/faculty mentor, one-on-one meetings as set by SSC coordinator. 2 hours of student assisting and event programming in Spring semester.

Position start date: August 28th, 2019

Program description

FYS student leader works with the SSC coordinator to plan and facilitate the First Year Student Orientation. It is the goal of the orientation program to welcome all first year students and help them feel at home at LCC. FYS student leaders and faculty instructors work together throughout the fall semester as peer leaders in their FYS groups of maximum 15 first year students, assisting them in their transition to their academic and social life at LCC. During spring semester, FYS student leaders will continue working with freshman individually, helping them academically and socially.

Student leader job summary

This position gives student leaders an opportunity to work with the SSC coordinator to plan and lead students through a 2-day orientation in late August, just before the academic year begins. FYS leaders also work with their FYS staff/faculty instructor to plan and lead weekly classroom sessions.

Areas of responsibility

- help to plan and lead a group of students through their orientation process
- attend and participate in all FYS classes
- teach one or more classes in FYS
- meet with the SSC coordinator on a regular basis
- plan at least two out of class activities with their FYS group
- meet weekly with FYS faculty instructor to collaborate on class planning
- attend FYS retreat and FYS group gatherings
- engage freshmen in University life through support structure and programming in spring semester

Job standards / requirements

Skills:

- ability to work in a team and individually
- excellent communication skills
- responsibility, punctuality, creativity
- willingness to learn and grow

Attributes:

- outgoing and positive
- self-confident, able to approach new people
- willing to help new students in feeling welcomed and valued
- demonstrating initiative

Training:

- late August training sessions
- regular meetings with the SSC coordinator
- ongoing leadership training